

A: COHORT MANAGEMENT PROGRAM CHECKLIST

1. APPLICATION

- Download Cohort Management Program Overview from <http://carecompassnetwork.org/about/cohort-management/>
- Network Lead (Value-Based Payment Lead Contractor - VLC): Begin to create & convene your Network (see Available Partner Listing on the website for assistance in identifying interested partners).
- VLC: Submit Planning Application (Form B - see website to download application).
Note: Upon approval of application CCN will execute an Appendix C for release of planning funds to the Value-based Payment Lead Contractor (VLC).
- VLC: Initiate agreements with network partners in order to facilitate data sharing and funds flow during Planning Phase.

TIME ESTIMATE: 30-60 DAYS

2. PLANNING PHASE

- Network: Complete the three Planning Milestone Tools (see Cohort Management Program Overview for details) and then submit to your CCN Network Facilitator for approval.
Note: Upon completion of the Planning Milestones, CCN will evaluate and either request revisions or approve for Active Cohort Management Phase. See Program Overview for details on evaluation.
- VLC: Execute Appendix C for Active Cohort Management Phase (signals entering the Active Cohort Management Phase).
- VLC: Develop Agreements with Partners as necessary (templates provided in toolkit)

TIME ESTIMATE: 60-90 DAYS

3. ACTIVE COHORT MANAGEMENT PHASE

- VLC: Submit reports. Monthly reporting and status updates may be required (see Cohort Management Program Overview for additional details).

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